



<b>2. Name:</b>	Title:
Agency:	Division:
Bureau:	Address:
City:	State: Zip: -
Telephone Number: ( ) - Ext.	FAX: ( ) -
Suncom: -	Email:
<b>3. Name:</b>	Title:
Agency:	Division:
Bureau:	Address:
City:	State: Zip: -
Telephone Number: ( ) - Ext.	FAX: ( ) -
Suncom: -	Email:
<b>4. Name:</b>	Title:
Agency:	Division:
Bureau:	Address:
City:	State: Zip: -
Telephone Number: ( ) - Ext.	FAX: ( ) -
Suncom: -	Email:
<b>Please complete the "ADDITIONAL NOMINEES" form at the end of this nomination form, if your nomination includes more than four (4) state employee nominees or non-state employees.</b>	

**1. TYPE OF NOMINATION (Choose one.)**

a. This nomination is for:

Two or more state employees who, as a team or as members of a work unit within a division of a state agency, have won five or more Prudential - Davis Productivity Awards, or who have received other recognition, over a period of five or more years, and/or who, as a team or members of a work unit within a state agency, have provided exemplary state services for 20 or more years.

Two or more state employees from different divisions within a state agency, or from two or more state agencies, who have won five or more Prudential - Davis Productivity Awards, or received other recognition, over a period of five or more years.

**2. WRITTEN SUMMARY**

**Sample:**

**Florida Cooperative Agriculture Pest Survey Program  
Department of Agriculture and Consumer Services**

The Florida Cooperative Agricultural Pest Survey (FL-CAPS) program is a combined effort by state and federal agricultural agencies to conduct surveillance, detection, and monitoring of exotic plant pests of agricultural and natural plant resources and biological control agents. Survey targets include plant diseases, insects, weeds, nematodes, and other invertebrate organisms.

FL-CAPS's six employees have been awarded 51 First Find Awards for new exotic pest and host plant records for both Florida and nationwide since 2003. They include seven new U.S. records, three new state records, 33 new

county records for recently detected or newly established exotic plant pests, and eight new host plant records. Members also received the USDA Certificate of Appreciation, Deputy Director's Safeguarding Award for "Florida's Hot Zone-2006." 2008 DACS-24

Please draft your response, including contact information, as formatted above. Do not use program or agency acronyms or abbreviations without explanation. In order to demonstrate sustained exemplary performance, please include your nominee's major achievements, including numerical performance data where available. Any additional information you wish to provide should be provided in question #3.

### 3. SPEAKING SUMMARY

**Sample:**

The next award is to the Florida Cooperative Agriculture Pest Survey Program Team,  
Department of Agriculture and Consumer Services

This six-member team conducts surveillance, detection, and monitoring of exotic plant pests, agricultural and natural plant resources, and biological control agents. Team members have been recognized more than 50 times since 2003 for detecting problems in Florida and nationwide.

Please provide your response as formatted above. The speaking summary should be a condensed version of your written summary, and it should include numerical performance data.

### 4. OPTIONAL INFORMATION

Please provide any additional data, information or explanation that you think will assist evaluators and the Panel of Judges in understanding and appreciating your nominees' worthiness for sustained exemplary performance recognition.

### 5. NOMINATOR'S ENDORSEMENT

I, \_\_\_\_\_, hereby recommend the above nominees for a 2009 Prudential - Davis Productivity Award.

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**Signature of Nominator**

### 6. MANAGER'S COMMENT

A bureau chief or higher-level manager **(NOT THE NOMINATOR)** who can verify the nominees' achievement is required to supply the following:

The nominees' achievement deserves an award for the following reason(s):

**Sample:** "The nominees deserve recognition because the deterrent impact of recoveries and convictions resulting from their commitment has not been attempted on this scale by any counterpart agency's staff. I have not seen this level of dedication by any other group in my more than 20 years of government service."

**Signature of Bureau Chief or Higher Level Manager (Other than Nominator)**

Print Name:

Title:

Telephone Number: (    )    -    Ext.    Suncom:    -

Email:

**7. AGENCY AWARDS COORDINATOR REVIEW**

I have reviewed this nomination for completeness and for compliance with the nomination guidelines.

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**Signature of Agency Awards Coordinator**

Print Name:

**8. ENDORSEMENT AND SIGNATURE OF AGENCY HEAD OR DESIGNEE**

The responses to the questions on this nomination form have been represented to me by the nominator and/or awards coordinator as accurate and complete.

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**Signature of Agency Head or Designee**

Print Name:

**ADDITIONAL 2009 PRUDENTIAL - DPA NOMINEES**

**Please list all nominees not appearing on pages one and two (2) of the nomination form. STATE employees should be listed first, followed by any NON-STATE employees.**